2024 NCA POOL REGISTRATION
$20 Processing Fee if Received after 12 noon, Monday, May 6, 2024

LOT NUMBER _____

NAME _____ _____
(Last) **(First)**

ADDRESS _____

HOME PHONE _____

WORK PHONE _____

EMERGENCY PHONE _____

List full-time permanent residents at above address

ADULTS:

_____

_____

_____

_____

CHILDREN:	**Age**	**Date of Birth**

TRANSFER OF USE – For Renters: If you are not the owner, the owner must sign:

I assign the use of the NCA pool facilities to the resident occupant of my lot.

_____
OWNER'S SIGNATURE **Date**

POOL AGREEMENT
I agree to abide by the NCA Pool Rules.
I will ensure that my family and guests also will abide by the rules when using the pool.

_____
RESIDENT'S SIGNATURE **Date**

INSTRUCTIONS FOR 2024 POOL REGISTRATION CARD
$20 Processing Fee if Received AFTER 12 noon, Monday, May 6, 2024

1. **ONLY NCA** owners or renters, and full-time, permanent residents of the respective household, may apply for pool passes. If there is any question regarding eligibility, the Community Manager may request verification.
2. NCA members must have their NCA assessment dues and all other assessments current to have pool passes validated.
3. The 2024 Pool Registration Card must be filled out **COMPLETELY** and signed. For renters, owners must sign the Transfer of Use.
4. Read the NCA Pool Rules before signing the Pool Registration Card.
5. Put existing pool passes in an envelope and attach the envelope to the 2024 Pool Registration Card. There is a $10.00 replacement fee for each lost pool pass. If your old pool pass has expired (no additional dates to be punched) include a new picture with the expired pool pass. There is no fee to replace an expired pass.
6. Residents WITHOUT a pool pass must submit INDIVIDUAL pictures of each person listed on the Pool Registration Card who is age 3 and older. The pictures MUST be clear head shots no smaller than 1" by 1" but no larger than 1-1/2" by 2-1/2." PRINT the individual's name on the back of each picture.
7. **Drop completed Pool Registration Card, with the passes or pictures in an envelope attached to the card, at the NCA Office Drop Box located at the bottom of the stairs to the NCA office. NCA office is on the second level of the pool house on Delong Drive. Pool Registration Cards received by 5:00 p.m. Monday, April 8, 2024, will receive 5 free guest entrance credits.**
8. Validated pool passes will be at the Community Office ready for pickup before opening day as long as all information and pictures were provided by Monday, May 6th. Look for pick-up date details in the newsletters.

ONLY NCA ADULTS MAY PICK UP POOL PASSES AND MAY BE ASKED FOR PROOF OF RESIDENCY FOR ALL PERSONS LISTED ON REGISTRATION.

PLEASE SIGN WHEN POOL PASSES ARE **PICKED UP**

_____ _____
Signature Date