

Newington Community Association Pool Party Reservation Request/Approval Form

Member/Assignee

Use of the NCA pool is subject to limits of the NCA Pool Policy, as amended. This request form must be completed, signed and presented in person by a member (or a resident of their property who has been assigned, in writing, the member's right to use the pool) to the NCA office. Reservation must be made no less than 7 days in advance, but note that BOARD APPROVAL MAY TAKE UP TO 30 DAYS.

Name: _____

Address: _____

Home phone: _____ Work phone: _____

Cell Phone: _____

I have read, understand, and will abide by all applicable NCA rules and policies, including the 2018 NCA Pool Rules section on Parties Parties and any amendments. I will ensure all trash is disposed of properly. I agree to pay any assessment levied by NCA for damages or cleanup.

Signature: _____ Date: _____

Parties During Regular Pool Hours (limit of 2 parties at any one time)

Date: _____ Day of the week: _____

Start time: _____ End time: _____ (limited to 4 hours, which includes set up & clean up)

Total number of guests: _____ (limit of 30).

- Guest credits must be on file 7 calendar days in advance for number of guests.
- No electrical cords may be used.
- No more than 2 picnic tables may be used.
- Special requests: _____

After Hours Pool Party

Date: _____ Start time: _____ End time: _____ (Must vacate pool by 11 pm)

Total Number of persons: _____ (limit of 100) Requests for more than 100 persons will be considered on a case-by-case basis and will require a minimum of 30 days for approval.

Special Requests: (electricity, music, speakers, moon bounce, etc.)

- Coordination of availability and payment for lifeguards must be done directly with Pool contractor 14 days in advance.
- Use of electricity will be considered on a case by case basis and must be noted above under Special Requests.
- Security deposit of \$75 must be received 7 days in advance. Check made out to Newington Community Association.
- Association Fee of \$50 must be received 7 days in advance. Check made out to Newington Community Association. Additional Fees may apply based on special requests.
- No glass of any kind or alcohol is allowed. Pool furniture must be returned to its original position.
- All music must be OFF by 10 pm.

Approval

Signature: _____ Date: _____

Approval is not valid unless signed by NCA representative and dated.